



# INTER-AMERICAN COLLEGE OF RADIOLOGY

## Management and Quality Committee

### Document Defining the Objectives and Operating Rules of the Committee for Management and Quality of the Inter-American College of Radiology (CIR)

## 1. Introduction

The Management and Quality Committee of the Inter-American College of Radiology (CIR) has as its main mission to positively influence the quality of care in the field of radiology through the development of guidelines, recommendations, standards and indicators. Its purpose is to enhance professional practice by integrating management and quality principles, creating tools and resources to encourage members to achieve excellence in their performance

## 2. Objectives of the Committee

The main objectives of the CIR Management and Quality Committee are:

- 2.1. Develop and disseminate guidelines and recommendations** to foster the implementation of best practices in the management and quality of radiology services.
- 2.2. Define quality standards and indicators** that allow the evaluation and continuous improvement of care processes.
- 2.3. Foster professionalism** through documentation and training activities targeted at CIR members.
- 2.4. To promote innovation in management and quality**, addressing the emerging needs of the radiological field.
- 2.5. Encourage interdisciplinary collaboration** to embed management and quality into radiological workflows, in alignment with CIR's strategic priorities.

## 3. Structure and Organization of the Committee

### 3.1. Direction of the Committee

The Committee will be led by a team composed of:

- A director, responsible for leading and coordinating the activities of the Committee.
- Two deputy directors, who support the director in strategic planning and project implementation.

### **3.2. Permanent Work Core**

- Composed of the other members of the Committee.
- Function: Propose, promote, elaborate and develop projects in line with the strategic guidelines defined by the Board of Directors of the CIR and the Directors of the Committee.

### **3.3. Project-Specific Working Groups**

- Constituted according to the needs of specific projects.
- Comprising CIR members or invited experts with relevant experience and interest in the subject areas, as proposed by Committee members and appointed by its leadership.
- Their function will be of a temporary nature, adjusted to the duration of the execution of the specific project assigned.

## **4. Operating Rules**

### **4.1. Dependence on the Board of Directors of the CIR**

- The direction of the Committee reports directly to the Board of Directors.
- The definition of objectives, lines of action and activities will be agreed upon with the Board of Directors.

### **4.2. Meetings**

- The Committee will meet periodically, a minimum of 4 times a year, as established in its work plan.
- The meetings will preferably be held virtually, with 15-day advance notice and an agenda prepared by the Committee's director and deputy directors.

### **4.3. Proposals for Initiatives**

- Any member of the **Permanent Working Group** may propose initiatives to the Committee.
- The proposals will be evaluated by the Directors for approval.

### **4.4. Resource Management**

- Activities requiring financial resources must adhere to the budget approved by the CIR Board of Directors.

### **4.5. Monitoring and Evaluation**

- Projects should include clear monitoring and evaluation mechanisms, periodically reporting progress and results to the CIR Board of Directors. The projects carried out in the current year will be presented at the CIR Annual Assembly, including future projects.

## **5. Conclusion**

The Committee for Management and Quality aims to establish itself as a strategic pillar within the CIR, fostering the development of radiology in the region through initiatives that integrate professional excellence, continuous improvement and innovation in management and quality.

Its success will depend on the active collaboration of the members of the College and the constant support of the CIR Board of Directors.

### **Approved by:**

The Board of Directors of the Inter-American College of Radiology (CIR), in November 2024.